



Labour-Only Subcontractor Invoice

Tax Invoice | Labour Services
hashmicro.com

LABOUR-ONLY TAX INVOICE

1. WORKER / SUBCONTRACTOR DETAILS

Business / Trading Name	Invoice Number	INV-
ABN	Invoice Date	
Contact Name	Due Date	
Phone	Payment Terms	Net 7 / Net 14
Email	Pay Period	From: _____ To: _____
Address	Purchase Order	

2. CLIENT / PRINCIPAL CONTRACTOR DETAILS

Client / Contractor Name	ABN
Contact Person	Phone / Email
Project / Site Name	Site Address

3. HOURS WORKED — TIMESHEET RECORD

Date	Day	Start Time	Finish Time	Break (hrs)	Ordinary Hours	Overtime Hours	Work Description / Location	Supervisor Sign-off
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4. LABOUR COST CALCULATION

Labour Category	Total Hours	Rate (\$/hr)	Total (\$)	Notes
Ordinary Time Hours		\$	\$	
Overtime (1.5×)		\$	\$	
Overtime (2.0×)		\$	\$	
Public Holiday Rate		\$	\$	
Travel / Site Allowance		\$	\$	
Tool / Safety Allowance		\$	\$	
Other Allowances		\$	\$	
TOTAL LABOUR (excl. GST)			\$	
GST (10%) — if applicable			\$	Delete row if not GST registered
TOTAL AMOUNT DUE (incl. GST)			\$	

5. SUPERANNUATION NOTE

Super Obligation	Payer must assess if SGC applies — check ATO contractor rules
ABN Withheld	If no ABN quoted, 47% withholding applies
TPAR Reportable	Labour payments may require Taxable Payments Annual Report

6. PAYMENT DETAILS

Bank Name	
Account Name	
BSB	
Account Number	
Payment Reference	Invoice No. / Project Name
Payment Terms	

7. DECLARATION

I declare that the hours shown above are accurate and all work has been completed as described.	
Worker / Subcontractor Name	
Signature	_____
Date	

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