



Casual Employee Payslip

Payroll Document | Confidential
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PAYSLIP — CASUAL EMPLOYEE

1. EMPLOYER DETAILS

Company Name		Payslip Number	
ABN		Pay Period	Weekly / Fortnightly
Business Address		Period Start Date	
Payroll Contact		Period End Date	
Phone / Email		Payment Date	

2. EMPLOYEE DETAILS

Employee Full Name		Employee ID	
Position / Job Title		Department	
Employment Type	Casual	Engagement Start Date	
Location		Tax File Number	XXX-XXX-XXX
Tax Scale	Scale 1–6	Tax-Free Threshold	Claimed / Not Claimed
Ordinary Rate (\$/hr)	\$	Casual Loading %	25%
Loaded Hourly Rate	\$ (Ordinary Rate × 1.25)		

3. TIMESHEET SUMMARY

Date	Day	Start Time	Finish Time	Break (hrs)	Total Hours	Shift Type	Location / Job
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	Ord / OT / PH / Other
	Ord / OT / PH / Other
	Ord / OT / PH / Other
	Ord / OT / PH / Other
	Ord / OT / PH / Other
	Ord / OT / PH / Other
	Ord / OT / PH / Other
	Ord / OT / PH / Other
TOTAL	

4. CASUAL EARNINGS

Earnings Type	Hours	Base Rate (\$/hr)	Casual Loading	Total (\$)
Ordinary Hours		\$	25%	\$
Overtime — 1.5× (incl. loading)		\$	incl.	\$
Overtime — 2.0× (incl. loading)		\$	incl.	\$
Saturday Rate		\$	incl.	\$
Sunday Rate		\$	incl.	\$
Public Holiday Rate		\$	incl.	\$
Shift Allowance — Evening		\$	N/A	\$
Shift Allowance — Night		\$	N/A	\$
On-Call Allowance		\$	N/A	\$
Meal Allowance		\$	N/A	\$
Travel Allowance		\$	N/A	\$
Other Allowance		\$	N/A	\$

GROSS EARNINGS	\$
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5. CASUAL LOADING BREAKDOWN

Loading Component	Amount (\$)
Ordinary Rate (pre-loading)	\$
Casual Loading (25%)	\$
Loaded Hourly Rate Total	\$

Note: Casual loading compensates for annual leave, personal leave, and notice entitlements

6. DEDUCTIONS

Deduction	Amount (\$)
PAYG Income Tax Withheld	\$
HELP / VSL Repayment	\$
Voluntary Super	\$
Other Deduction	\$
TOTAL DEDUCTIONS	\$

7. SUPERANNUATION

Super Fund Name		Member Number	
Fund ABN		Fund USI	
Ordinary Time Earnings (OTE)	\$	SGC Rate (%)	
Employer Super Contribution	\$	Super YTD	\$
Super Payment Date		SuperStream Ref.	

8. PAY SUMMARY

Summary	This Period (\$)	Year-to-Date (\$)
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Gross Earnings	\$	\$
Total Deductions	\$	\$
Employer Super	\$	\$
NET PAY	\$	\$

9. YEAR-TO-DATE SUMMARY

YTD Item	Amount (\$)
YTD Gross Earnings	\$
YTD PAYG Tax	\$
YTD Employer Super	\$
YTD Net Pay	\$
YTD Hours Worked	hrs

10. NOTES

Award / Enterprise Agreement	
Classification Level	
Casual Engagement Terms	Engagement by engagement — no guaranteed hours
Payroll Contact	
Notes	

CONFIDENTIAL — This payslip contains personal and financial information. Do not share without authorisation.