



PT PRIMA KREASI PERSADA

Grand CBD Tower 10, Jakarta Selatan Phone: +62 8123456789

No: 1234/A-I/XII/2024

December 14, 2024

Subject: Purchase Order

Bright Tech Solutions Ltd.  
123 Maple Avenue  
New York

Dear Mr. Adams,

We have received your letter of August 25 endorsing your catalog and price list. We would like to place an order for the following items.

| No. | Item           | Color  | Quantity |
|-----|----------------|--------|----------|
| 1.  | Mary Blouse    | White  | 10       |
| 2.  | Helen Scarf    | Maroon | 20       |
| 3.  | Daisy Pashmina | Cream  | 20       |

Payment will be made via bank transfer upon receipt of the goods in good condition. We should be grateful for your prompt delivery as the items are urgently needed.

Regards,

Natasha Monique  
Director